



## JOB OPPORTUNITY

*Cowessess Community Educational Center is now accepting applications for a dynamic, self-motivated, and qualified individuals for the position of:*

### **Educational Assistant (2 positions)**

**Classification:** Full Time - Term Position

#### **Job Summary:**

The Educational Assistant is a support position under the daily supervision of the assigned Teacher, with overall accountability to the Principal. This position assists in the preparation, instruction, evaluation, supervision, and administration of the classroom.

#### **Qualifications:**

- Must have a Grade 12 and/or experience working with children for all ages.
- Preferred Educational Assistant Certificate or Early Childhood Education (Level 1, 2 or 3).
- Must possess a valid class 5 Saskatchewan driver's license.
- Special Education experience preferable.
- Must submit a CRC (Vulnerable Sector) check.
- CPR and First Aid Certified.

#### **Required Knowledge, Skills and Abilities:**

- Ability to assist children individually to learn social skills;
- Ability to assist and encourage children to address intellectual, physical and behavioral difficulties that affect/hinder their ability to focus on school;
- Ability to work independently and work as part of a team;
- Excellent communication skills, patience, enthusiasm and flexibility.
- Strong critical thinking, decision making and problem-solving skills.
- Must be punctual, dependable, reliable, and ensure that confidential matters remain confidential.
- Continually engages in ongoing learning and development.
- Promotes the philosophy, goals and objectives of Cowessess Community Educational Center.

FORWARD cover letter & resume with three (3) WRITTEN REFERENCES to the following:

Email:

[ava.acoose@cowessessfn.com](mailto:ava.acoose@cowessessfn.com)

Or mail to:

Human Resources  
Cowessess First Nation #73  
P.O. Box 100 Cowessess, SK  
S0G 5L0 Fax:(306)6962767

**DEADLINE for resumes shall be NO LATER than 4:30 pm Wednesday August 28, 2019.**

**Only those candidates selected for interview will be contacted.**