



Cowessess First Nation #73

Department of Health & Social Development Employment Opportunity

POSITION: Home Care Aide **DEADLINE**
CLASSIFICATION: Permanent – Full-Time **July 9, 2021**

JOB SUMMARY:

The Cowessess First Nation Health & Social Development Department is seeking a highly motivated individual that lives a healthy lifestyle and in good standing within the Community to apply to join their team as a Home Care Aid. The Home Care Aide is a support position who is responsible to the Home & Community Care Nurse with overall accountability to the Director of Health & Social Development. The Home Care Aide's role is to provide personal care, in-home respite and home management to clients based on assessed needs. The Home Care Aide encourages clients to be as independent as possible.

QUALIFICATIONS:

- Must have a Continuing Care Aide Certificate from a recognized institute;
 - OR, a minimum of four (4) years working as a Home Care Aide or equivalent.
 - Must be able to perform general housekeeping and be in good physical condition to meet job requirements;
 - Live a healthy lifestyle and in good standing within the Community;
 - Must possess considerable patience, understanding and compassion for the sick, disabled, and the elderly.
 - Must have the motivation to work with enthusiasm and maintain a positive attitude when providing care for these special people;
 - Must possess basic computer skills with competence in Microsoft Office software application (ie. Word);
 - Must be able to maintain a general filing system;
 - Knowledge of the Cowessess First Nation Health & Social Development Department programs;
 - Must have excellent communication skills to deal effectively with the public, CFN administration, immediate supervisors, Chief & Council, fellow employees, and most importantly the general membership.
 - Must possess the ability to take direction and work with minimum supervision;
 - Must be well organized, punctual, dependable and ensure that confidential matters remain confidential;
 - Willing to take training as required;
 - Must be willing to submit a Criminal Record Check (vulnerable sector);
 - Must understand and follow the Cowessess First Nation COVID safety protocols;
 - Must possess a valid drivers license and can be placed on the CFN package policy (third party liability insurance); and,
 - Must be willing to travel and work flexible work hours, which may include evenings and weekends.
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ADDITIONAL INFORMATION:

Complete applications should consist of the following:

1. Cover Letter
2. Resume with three (3) references
(2 of 3 must be professional references)
3. Criminal Record Check (vulnerable sector)

Please send applications to:

**Cowessess First Nation
Human Resources**
P.O. Box 100
Cowessess, Saskatchewan S0G 5L0
Tel: (306) 696-2520/Fax: (306) 696-2767
Email: Careers@cowessessfn.com

